

**NEW YORK STATE COUNCIL  
EMERGENCY NURSES ASSOCIATION  
MEETING MINUTES**

**MEETING DATE:**  
January 22,2011

**LOCATION:**  
Binghamton, Ny

TOPIC	DISCUSSION & ACTION	RESPONSIBLE PERSON	STATUS/ ACTION	
<b>Call to Order</b>	<b>Establish Quorum</b>	<b>M. Forness</b>	<b>Closed</b>	
	<b>Adirondack</b>			<b>0</b>
	<b>Brooklyn Staten Island</b>			<b>2-Giganti, Lerouge</b>
	<b>Central</b>			<b>2 Dennis, Bishop</b>
	<b>Chatt</b>			<b>0</b>
	<b>Genessee</b>			<b>2-Tefel, Doser</b>
	<b>Lower Hudson</b>			<b>0</b>
	<b>Manhattan Bronx</b>			<b>2-Kosits, Giles</b>
	<b>Mark Twain</b>			<b>2 Yonkin, Debartola</b>
	<b>Mid-Hudson</b>			<b>2 McLaughlin, Zellner</b>
	<b>Mohawk</b>			<b>1- Vesely</b>
	<b>Naussau Queens</b>			<b>1-Helmsforg</b>
	<b>Southern Tier</b>			<b>2- Page, Convoy</b>
	<b>Suffolk</b>			<b>1 Parker, Grennin</b>
	<b>Western</b>			<b>2 Courtney, Mohony</b>
<b>Immediate Past Pres:</b>				
<b>Quorum Total:</b>	<b>19</b>			
<b>Establish a Quorum</b>	<b>Quorum Established</b>	<b>S. Tetler</b>	<b>YES</b>	
<b>Guest Speakers</b>	J. Grey Goose presented update with respect to web site.. well accepted by all.	<b>S. Breese</b>	<b>OPEN</b>	
<b>Added Agenda</b>	We discussed updates to web site.		<b>Closed</b>	

<b>Installation</b>	Installation of Audrey Sealey, Oath of office accepted . Audrey Sealy installed as President- elect.	<b>M. Forness</b>	<b>Closed</b>
<b>Approval of Minutes</b>	Corrections of August meeting Minutes approved- Convoy 2 <sup>nd</sup> Giles Motion carried with changes	<b>S. Tetler</b>	<b>Closed</b>
<b>President's Report</b>	<p>BOD, Application for State Achievement award to be worked on and will look to do yearly basis.</p> <p>SEMSCO: C Vesely reappointed.</p> <p>Score Card, NYS did improve.</p> <p><b>Motion brought forward from committees:\</b>  motion : 1 free membership to each chapter during Emergency Week by lottery with notification to each chapter president. Become part of Policy and Procedures.  Second by Giles  Yes 19/ no 0  Motion passes</p> <p>Injury Prevention: discussion on how to incorporate in each chapter ,like IQSIP to develop a committee looking to develop</p> <p>Volunteer Groups:  Volunteer Development Program:Position for involved person to undertake is available.  Student Nurse Development L. Yonkin to take position.</p> <p>Media: Mary Ellen Jenninson  Certification: S. Breese  Membership: J. Glendinning  Need to contact Board Liaison for more information by M. Forness about reimbursement for National Leaders expenses,  Conflict of interest issues, development of committee for IQSIP.  Discussion for contact ACEP to develop relationship M. Forness to write to ACEP for outreach.</p> <p><b>Motion:</b> by S. Breese To have a Cell phone dedicated to the President to maintain same contact phone number for the Web site, to be passed to each President for their use during their term, for</p>	<b>M. Forness</b>	<b>Closed</b>

	<p>treasurer to determine financial contract to be reevaluated at the end of contract time.2<sup>nd</sup> L. Giles  Yes19, no 0 Motion passed  <b>911 Scholarship Endowment:</b> contract to be signed with nationals. Any chapter donations to be funneled through Rosa, notice to be posted on the Web site for collections. Development of fundraiser for August, T Bruce willing to assist with development, S. Hohenhaus to make contribution towards the endowment. D Dibartola volunteered to be a mentor/contact person for anyone needing assistance for filing applications for scholarships. Policy of Procedure, under review by M. Jenninson  Bylaws reviewed by G. Hebda, no changes just grammatical changes only.  Archives to be held at K Convoy house.  <b>Letter of Intent</b> :Needs for one officer of each Chapter to sign for 501 C-3 participation and adherence to NYS Council Bylaws and return to S. Tetler.  <b>Motion:</b> Sue Breese, Recommend obtaining Web domain for 5 years. 2<sup>nd</sup>Convoy, yes 19, no, 0  Student Nurse Letter to be sent out naming L. Yokin as contact person for Student Nurse volunteer Group.  National Annual Chapter Reports need to be filed by January 31,2011 many Chapters are delinquent. Chapters will be notified and Board of Liaisons to follow up on those delinquent.  Webinars on National Web site for Chapter officers encouraged to look at website.  NYSCENA received a grant for \$1000 for TNCC, ENPC,CATN referred to Professional Committee to advise allocation of monies, D. Dibarlatola wrote for a published article Congrats to D. Dibarlatola,::The Importance of Primary Care, A Nurse Perspective”  BOD authorized 3 conference call for the Resolution Committee and 911 Scholarship Endowment Foundation</p>		
<p><b>Immediate Past President’s Report</b></p>	<p>Awards Committee information will be posted on Web Site.  Education Award: ER RN who has contributed to the education of Special Recognition Award to anyone who  Anita Dorr ER RN who  Ginny Hens EMS Award ER RN who has worked towards the coordination between EMS and ER</p>	<p><b>A. Sealey</b></p>	<p><b>Closed</b></p>

<b>President-Elect Report</b>	Will be looking for Nomination for President Elect, Treasure elect., Secretary.	<b>D Taylor</b>	<b>Open</b>
<b>Secretary Report</b>	Forms , bylaws, procedures and policies , resource disks will be available for new presidents and their chapters. Will be given 2 disks with needed info. To help make all chapters practice consistent with state and national practices.	<b>S.Tetler</b>	<b>Open</b>
<b>Treasurer Report</b>	Pay Pal is up and running for Conferences. Quarterly Reports need to be in.. Delinquent chapter will be referred to Boards Adirondacks. Central. Lower Hudson, Mark Twain, Mohawk, Nassau-Queens, Suffolk Bank account stable. Monies are being transferred to HSBC By end of February. Need for certificate for authentication of Non Profit 501 c-3 Income: total \$ 81,467 Stipend 14, Expenses \$75,000	<b>R.Waldroff</b>	<b>Open</b>
<b>Director-at-Large</b>	Procedures and Policy being reviewed CPA proposals being looked at to change CPA BOD cap for meeting \$5000 Letter of Intent Privacy statements conflict of interest forms need to be signed. Archive of documents looking at developing policy to handle and retention and how documents to be dispensed of, shredded ect.	<b>M. Jennison</b>	<b>Open</b>
<b>Director-at-Large Report</b>	Bylaws reviewed by BOD, nothing od substance. mostly verbiage spelling ect.. Raffle for Foundation Endowment: \$ made by raffle to go to Endowment Fund.	<b>G Hebda</b>  <b>G. Hebda</b>	<b>Closed</b>  <b>closed</b>

<b>Conference Committee</b>	Final contacts to speakers coming together. 4exhibitors contracts. Vendor contracts are obtained on Web site. Use of Constant contact for marketing. Advertising Poster presentations that have been accepted please email. Professional Issues to plan for ones for 2012. Break even # 125 early attendees. 15 vendors. 2012 will be Saratoga Springs. CEUs certificates accepted, Stroke:4CEUs, Managers 3.5CEUs, Student scholarship to be referred to Student Nurse Liason.	<b>K Convoy</b>	
<b>Resolution Committee</b>	<b>Development of resolution for National</b> Triage, Traumatic Brain Injury, National Nurse Network, Stroke Care and Telemedicine. Discussion about resolutions to be developed National Nurse Network and Stroke Care and Telemedicine	<b>M. Teeter</b>	
<b>Communications Committee</b>	Need for newsletter to be attached to members for reminders for Newsletter deadline for January 31,2011 Facebook Chair: M. Reid <b>Motion</b> Have P. Parker to pay \$300 to have graphic designer continue to set up for newsletter. Parker to make contact Jon the Web Master. Yes 18, No 1 Facebook to be linked to Web site	<b>P Parker</b>	<b>Open</b>
<b>EMS</b>	SBRIT roll out for Feburary 2011	<b>C .Vesely</b>	<b>Open/</b>
<b>Volunteer</b>	<b>No Report</b>	<b>S Chalupa-Breese</b>	<b>closed</b>
<b>Media</b>	<b>No Report</b>	<b>M. Jenningson</b>	<b>closed</b>

<b>Professional Development</b>	<p>TNCC director, Mary Anne Teeter, ENPC Chair Joanne Fadale</p> <p>Goals: More Faculty in state,  CATN II, pull course March 5/6, Syracuse  CEN review to go to site for testing  CPEN looking to do in October prior to Sat. quarterly meeting.  Mentoring packet available</p> <p>Course costs increasing need to consider increasing cost of course.  Drexel company partnering with ANA, ENA for ed discounts</p>	<b>C. Veseley</b>	<b>Closed</b>
<b>Professional Issues and Practice</b>	<p>.Governmental Affairs, weekend next week in Washington.  Next January will meet in Albany for legislative Day to meet with legislatures  Difficulty with having law enforcement agency to arrest assaultee, looking to develop education , public policy agenda.</p>	<b>.D Taylor</b>	.
	<p>Discussion on new law “Assault”. Lack of DA follow through with cases ,</p>		<b>Open</b>
<b>Membership</b>	<p>M. Forness on National Committee  2012 members  Winners for scholarship  Membership table at state conference  Discussed strategies for getting new members.</p>	<b>J.Glendinging</b>	<b>Closed</b>
<b>Injury Prevention</b>	<p>NYS Traffic Conference- J Jax attended, discussion of methods of slowing traffic, pediatric safety, teen driving &amp; distracted driving.  SBIRT- ETOH screening will become mandate by JACHO 2012  Concussions- Heads up available for free.  Teen Driving- Discussion throughout state, “Let’s not meet by Accident”, contact trauma coordinators for info.  Jack Shea Law: BAC’s can be draw by anyone in ED= EMT’s, RN, MD. PA  Chold Passenger Safety Tech Program, May 3-7 Cooperstown cost \$75 contact C. Vesely coleenvesely@bassett.org</p>		
<b>Student Nurses</b>	<p>Nothing new</p>	<b>S. Chalupa-Breese</b>	<b>Open</b>

<b>National Foundation</b>	Spoke with National, to maintain scholarship need to maintain \$5000 dollar during state challenge, Need to initiate an agreement/ contract with Nationals for the endowment with monies over \$5000. _ development of form for “Endowment Form” for anyone to donation earmarked for the endowment, to be placed on line on website Motion, Initiate development of committee for address campaigning for financial S. McAllen .L. Giles, S. McAllen M. Teeter, W. Tefel,	<b>Laura Giles</b>	<b>Open</b>
<b>New Business</b>	Discussion for development of task force/ ADHOC committee for development of resolutions to General Assembly Tampa 2011	<b>D. Taylor</b>	<b>Open</b>
<b>Injury Prevention</b>	Discussion on initiation calling Police when intoxicated and get into cars. DA stated ER RN can call Traffic safety and DMV changes for road safety. National 2012 may need to be SBIRT evaluation in hospitals Heads Up free info for concussion screening CDC web site. Teen Driving- “Let’s not meet by Accident” Seek out Trauma Coordinators for resource	<b>J. Jax</b>	<b>closed</b>
<b>National- General Assembly</b>	Discussion of Bylaws and Resolutions. All delegates to take on-line training for ballot casting and also infor available to all by National ENA Web site.	<b>D. Taylor</b>	<b>Closed</b>
<b>Chapter Reports</b>	Adirondacks-  Booklyn-Staten Island= 305 members, Education Day Current Issues in Emergency Practice May 22. Looking at CEN Review developing class. New Newsletter on Web site TNCC March 22-29, June  Central -Members=100 Group membership drive going on. TNCC May, ENPC April  CHATT- no report	<b>Chapters</b>	<b>Closed</b>

	<p>Genesee- Members=189  Web site and facebook.  Bicycle Helmet Safety July23.  TNCC March 19/20, ENPC 5/16</p> <p>Lower Hudson -Members=209  Scholarships offering registration to Setting the Pace,Nurse's Week  trying to increase member involvement with ED offerings at  meetings.  TNCC March31.April 1, ENPC June 15/16</p> <p>Manhattan- Bronx  Gala in November A. Papa and President for ACEP spoke received  well.</p> <p>Mark Twain- 46 members  Looking at trying Conference call for more interest in member  involvement  SBIRT Contact person Deb Debartolo 2.2011</p> <p>Mid-Hudson- Members 160</p> <p>Mohawk- Members=45  Trauma Conference Utica 6/3 11/4 EMS TeachingDay Coopetown  Child Passenger Safety tech training May 3-7: C Vesely contact \$75  TNCC 6/10,17 9/29,30 3/21/22  ENPC 5/11,19 8/12/18  ENPC Instructor April in Syracuse.</p> <p>Nassau/Queens- Members=325 members  -Assemblyman- speaking on Medicaid bill.  -cookies to all hospitals in Chapter for Nurse's week.  Teaching Say Oct 5  Lets Not Meet by Accident 180 students attended</p> <p>Southern Tier-Members=62 members down 10  -Third annual Teaching Day-39</p>		
--	---	--	--

<b>Attendance</b>	<p>Suffolk- Members=312 members</p> <p>Western- 120 members  CEN Review May 16-17, \$86  TNCC 6/1,2 ENPC 3/30,31  Membership drive raffle 2 setting the Pace Registration, Tampa Conference also.  Presentations: Rhabdomyolysis Feb 9<sup>th</sup>  Presentations: Back Pain, Orchard Park Country Club</p> <p>D. Taylor, M. Forness, S Chalupa-Breese, R. Waldroff, S. Tetler, M. Jenningson, A. Sealey, J. Doser, M. Teeter, L Salvador, G. Williams, C. Vesely, J. McLaughlin, L. Yonkin, M. Zellner, L. Courtney, P. Parker, K. Convoy, J. Mondesir, P. Richardson, K. Moise, J. Melends, L. Giles, L. Kosits, B. Clausen, W. Tefel. S, McAllen, D. Dibartolo, M. Reid, R Mohny, C. Marcel, S. Knapp, , G. Hebda, D. Dennis, R Molince, N Lerouge, M. Lombardi,</p>		
<b>Adjournment</b>	Meeting Adjourned		

**Respectfully Submitted,  
Sandi Tetler,  
2011 NYSCENA Secretary**