

**Mid Hudson Chapter ENA Meeting Minutes**

**September 18, 2009**

**Gilded Otter New Paltz, NY**

**Attendance:** Peg Gallagher, Marylou Killian, Bridget Romani, Mary Zellner, Jill McLaughlin, Ann Marie McCarthy, Miguel Castillo, Cathy Smith, Denise Smithem, Maria Gonzalez

<b><u>Agenda Item</u></b>	<b><u>Discussion</u></b>	<b><u>Action</u></b>
Approval of Minutes		Minutes accepted as written
Treasurers Report	<p>No report submitted</p> <ul style="list-style-type: none"><li>- Concerns raised by members present</li><li>- No report has been submitted since the April meeting.</li><li>- Members have not received reimbursement for state council meeting representative room, and CEN review CEU application fees.</li></ul> <p>Discussion ensued regarding realistic expectations of officers and chapter leaders. It is recognized that this is a volunteer organization, and members do have other responsibilities. Any work that members are able to do is greatly appreciated by all members; however by agreeing to be in a leadership position members have a responsibility to communicate with other the chapter.</p>	<p>Deferred until next meeting.</p> <ul style="list-style-type: none"><li>-If officers are unable to attend, it is the expectation that reports are sent to the president.</li><li>-If the secretary is unable to attend, they should make arrangements with another member to take minutes and submit minutes from previous meetings.</li><li>- If members and/ or officers have agreed to work on a particular project it is the expectation that progress reports are submitted at meetings</li></ul>
CEN Review	<ul style="list-style-type: none"><li>- Will be held at NORMET on October 14 8:30- 4:30</li><li>- Cost: \$ 75.00 ENA Members</li><li>- \$ 85.00 Non-ENA Members</li><li>- Jill will assist with on- site registration</li><li>- Program has been approved for 6.5 CEU's</li><li>- Discussion regarding extra giveaways festivities for Emergency Nurses Day.</li></ul>	<ul style="list-style-type: none"><li>-Bottles of wine will be purchased for the winning jeopardy team.</li></ul>

	<ul style="list-style-type: none"> <li>- Promotional brochures emailed out by Jean Walsh and handed out at ENPC</li> </ul>	
Courses	<ul style="list-style-type: none"> <li>- First day of NORMET ENPC held Course will be completed on September 26<sup>th</sup></li> <li>- TNCC instructor candidates: Bridget Romani completed instructor course at Stonybrook. Bridget, John Bilacone, and Coleen Minnock need instructor verification.</li> <li>- Kingston has made no further communications regarding interest in courses</li> </ul>	Peg will check with Kingston regarding status of grant funding.
A.V. Equipment	<ul style="list-style-type: none"> <li>- Liz Smith was to provide information regarding price &amp; products.</li> <li>- If we are to be able to offer courses it is essential that the chapter have back –up equipment.</li> <li>- A motion was made to have equipment purchased &amp; then the Treasurer will reimburse the purchaser.</li> </ul>	Equipment to be purchased amount approved \$1,500.00
Website	<ul style="list-style-type: none"> <li>- Grey Goose provided 3 possible mockups for web site</li> <li>- Areas on website to include: Home, about us (bylaws, sops, officer’s minutes from meetings), Courses, Calendar of events, Contact Us, Member Hospitals, Links.</li> </ul>	<ul style="list-style-type: none"> <li>- Home page approved with some alterations (instead of stock photo picture of river/ mid Hudson Bridge.</li> <li>- Pictures are requested of each member hospital / ER as well as a contact person from each Hospital</li> </ul>
Potential Scholarship Fund	<ul style="list-style-type: none"> <li>- Details regarding McGraw Fund ( Berkshire Chapters Scholarship fund) reviewed including amounts , eligibility , uses &amp; funding discussed</li> </ul>	<ul style="list-style-type: none"> <li>- Peg continues to look for possible large funding source</li> </ul>

Next Meeting October 15, 2009 5 pm New Paltz Elections to be held for 2010 officers & Delegates - Peg will make arrangements with Pegasus (there is quiet space)

Respectfully submitted- Marylou Killian